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## [Staff] Administrative Committee - Report to the Assembly

1 message

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To: weekday <weekday@shimer.edu>, weekend <weekend@shimer.edu>, staff <staff@shimer.edu>

Report to the Assembly

September 2011

Administrative Committee

As request by the Speaker of the Assembly here is the Administrative Committee Report in advance of our Sunday Assembly meeting:

Your Administrative Committee met often during the summer break.

We provided support and consultation to the President and Directors for staff searches in the Advancement/Development Office as well as Admission. Members of the Committee helped to review emailed applications, conducted phone interviews, aided in the selection of finalists, and served as interview teams during on-campus visits.

The Committee also helped provide community feedback on proposed administrative structure changes in the areas of Admission and Student Life with a focus on a consolidated approach to Enrollment Management issues.

Administrative Committee continues to struggle (sometimes joyfully, sometimes less-so) with definition of our role in the collaborative Chief Executive/Assembly model of shared governance. The members elected at the last spring Assembly meeting will meet for the first time shortly and it is my hope that together we can draft points of discussion and information that may be brought to the Agenda Committee to engage the Assembly in clarifying the Committee's role prior to the conclusion of the Presidential Search.

Respectfully Submitted,

Marc Hoffman

Chief Operating Officer

Chair

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Staff mailing list

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